



Request for Proposals

Main Street Flagpole- Mount Carmel, TN

RFP# 25-003

Proposal Due Date/Time:
Tuesday, October 14, 2025, at 4:30 pm EST

Assistant City Manager
Town of Mount Carmel
100 E. Main Street
Mount Carmel, Tennessee 37645
(423) 357-7311

tyler.williams@mountcarmeltn.gov

I. Project Summary

The Town of Mount Carmel is seeking proposals from qualified vendors for the purchase and installation of one (1) 80-foot flagpole (internal halyard) and one (1) 20x30-foot American flag. The flagpole will serve as a prominent landmark and symbol of civic pride within the community.

II. Project Schedule

	<u>Date</u>
Request for Proposals Advertised	September 30, 2025
Proposals Due	October 14, 2025- 4:30pm EST
Anticipated Award	October 23, 2025

III. Project Requirements

Proposals must include:

- Detailed specifications of the flagpole and flag.
- Itemized cost breakdown (materials, labor, equipment, flag, etc.).
- Estimated timeline for delivery and installation.
- Warranty information.
- Proof of insurance and applicable licenses.

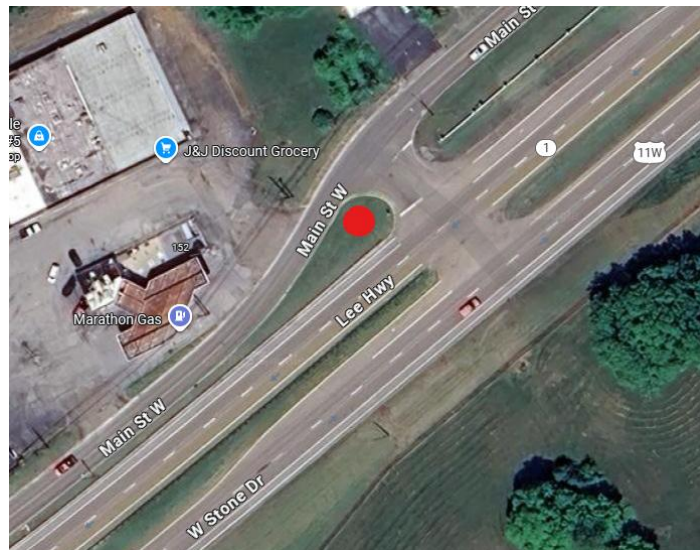
All proposals must be submitted via email by Tuesday, October 14, 2025, at 4:30 pm EST to: tyler.williams@mountcarmeltn.gov.

Late submissions will not be considered.

The Town, by its governing regulations, reserves the right to accept or reject any or all proposals received, to waive any informalities in bidding and to re-advertise.

IV. Project Scope

Location for installation: 150 Main Street W., Mount Carmel, TN 37645



The selected vendor will be responsible for:

- Supplying one (1) commercial-grade 80-foot flagpole with internal halyard, suitable for outdoor installation.
- Supplying one (1) 20x30-foot American flag made of durable, weather-resistant, high wind, poly max material.
- Providing all necessary hardware, foundation materials, and accessories.
- Performing site preparation, including excavation and concrete foundation.
- Installing the flagpole securely and ensuring proper operation of internal halyard system.
- Conducting a final inspection and providing maintenance recommendations.

Please contact Tyler Williams at tyler.williams@mountcarmeltn.gov or 423-723-9058 with any questions.

V. Open Records

Please note that any and all documents submitted to the Town that are associated with this project are subject to the Tennessee Public Records Act. Access to the record is governed by the Tennessee Public Records Act and the policies of the Town and the Tennessee Comptroller Office of Open Records Counsel.